



Senior Construction Estimator

Nordik Group is a flourishing company whose goal is to rise to the top of the health, wellness, and tourism industries. We have proven ourselves as an industry trailblazer through our commitment and our mission. The goal of the Nordik Group is to develop 10 spas across North America by 2027, and to push the industry to new heights by offering industry-leading and innovative experiences in order to transform the company into an international leader in Nordic-style spas.

To fulfil our primary mission of transforming people's lives, one visit at a time, Nordik Group is leading multiple projects and gaining momentum by identifying business opportunities, getting involved, and bringing promising, large-scale projects to life. By diversifying our activities, Nordik Group has created value and has grown its market.

We are currently on the lookout for talented individuals who, through their skills, will contribute to Nordik Group's growth and the fulfilment of the company's mission. Join our team.

Nordik Spa-Nature employees are committed to upholding our company values:

- Accountability
- Engagement
- Respect
- Integrity
- Team spirit

Main duties:

Reporting to the Director, construction, the senior estimator will be responsible for managing the general submission process: preparing, presenting, and issuing recommendations related to the service offers and submissions received. As a strategic buyer, he or she will be responsible for reducing costs and negotiating discounts for the company. The senior estimator will oversee the continuous improvement and development of the estimation process.

Responsibilities:

- Responsible for the day-to-day management of the team of estimators;
- Responsible for the management and analysis of costs for each project;

- Prepare project evaluations regarding the structure, architecture, electricity, h-vac, and furnishings;
- Assess the costs of materials, labour, and equipment necessary to successfully complete construction projects based on submissions, price estimates, plans, and technical specifications;
- Advise managers about the procedures to follow for submissions;
- Analyze submissions received in order to make recommendations and thereby allow managers to negotiate contracts;
- Implement a submission system using a software program, keep it up to date, and establish submission, monitoring, and reporting procedures;
- Prepare statements and projections for costs and expenses at regular intervals throughout the duration of the project;
- Conduct a quantity survey in order to take stock and prepare orders of materials from different suppliers;
- Create and maintain a directory of suppliers, contractors, and subcontractors;
- Communicate with engineers, architects, contractors, and subcontractors, and liaise with them in order to validate any changes and adjustments to cost assessments.

Requirements:

- College diploma in estimating and building appraisal or equivalent;
- Minimum of 10 years of experience in the field of building appraisals as well as in all related disciplines;
- Bilingual (English and French);
- Excellent knowledge of AutoCAD and REVIT, with the ability to read plans from all divisions of construction;
- Knowledge of estimating software; General Estimator, Assembly, Bluebeam;
- Excellent knowledge of the particularities of the construction industry in the Greater Toronto Area;
- Excellent negotiator;
- Superior analytical capacities;
- Good command of computers, specifically the MS Office suite: MS Project, MS Excel, MS Word, and MS Outlook.

Profile:

- Excellent written and verbal communication and interpersonal skills in both official languages;
- Able to carry out projects on schedule, within the limits of a budget, respecting specifications, and in compliance with all customer

- expectations, including but not limited to regulatory, environmental, health, and safety requirements;
- Ability to address conflicting demands and prioritize tasks;
 - Ability to work under pressure and within tight deadlines in a fast-paced and continuously changing work environment;
 - Good initiative and a proactive approach to daily tasks;
 - Methodical, precise, and detail-oriented;
 - Punctuality and reliability;
 - Flexible attitude and mental agility;
 - Demonstrated affinity for the values of the Nordik Group;
 - Positive and professional attitude;
 - Capable of working independently as well as being part of a dynamic team;
 - Capable of developing and maintaining positive and lasting business relationships;
 - Versatile, thorough, and autonomous;
 - Able to manage several tasks and projects at the same time;
 - Tolerant of ambiguity and stress;
 - Available to travel occasionally;
 - "Health and Safety on Construction Sites" training for the provinces of Quebec and Ontario: an asset.

Salary:

Based on the pay scale and benefits in effect at the Nordik Group.

Work schedule:

Monday to Friday. Occasional evenings and weekends.

To apply:

Please fill in the I-Recruitment job application questionnaire on our Careers page.