



Chief Accountant

Nordik Group is a flourishing company whose goal is to rise to the top of the health, wellness, and tourism industries. We have proven ourselves as an industry trailblazer through our commitment and our mission. The goal of the Nordik Group is to develop 10 spas across North America by 2027, and to push the industry to new heights by offering industry-leading and innovative experiences in order to transform the company into an international leader in Nordic-style spas.

To fulfil our primary mission of transforming people's lives, one visit at a time, Nordik Group is leading multiple projects and gaining momentum by identifying business opportunities, getting involved, and bringing promising, large-scale projects to life. By diversifying our activities, Nordik Group has created value and has grown its market.

We are currently on the lookout for talented individuals who, through their skills, will contribute to Nordik Group's growth and the fulfilment of the company's mission. Join our team.

Nordik Spa-Nature employees are committed to upholding our company values:

- Accountability
- Engagement
- Respect
- Integrity
- Team spirit

Main responsibilities:

Reporting to the Vice-President and Chief Financial Officer, the Chief Accountant is responsible for managing the activities related to preparing budgets, forecasts and to project and monitor financial values such as earnings and expenses, while ensuring the integrity of the accounting records with regard to their completeness, accuracy, and compliance with recognized accounting policies and principles.

The incumbent may be called upon to participate in various systems implementation projects, including consultation, recommendation, and implementation of reporting requirements, as well as verifying and testing results and reports on the new systems. He also contributes to the growth and development of the team.

Job description:

- Participates in budget preparation and expense management activities for the assigned accounts;
- Coordinates the budget process and participates in the development of the organization's budgets to improve management and performance of activities;
- Performs and models complex financial analyses to support decision-making and prepares and inputs data for forecasting and general planning purposes;
- Analyzes variances and recommends effective solutions;
- Monitors expenses, analyzes earnings, determining budget variations, reporting to management;
- Develops complex financial presentation models in Excel and personalized financial reports for projects;
- Generates financial reports and statements for managers' review;
- Provides guidance to ensure compliance with the organization's policies and procedures, in addition to ensuring accounting standards are applied appropriately and consistently;
- Establishes and implements new policies and processes to comply with accounting and financial reporting standards;
- Prepares monthly, quarterly, and annual financial statements and reports in accordance with financial standards, approving journal entries and reconciliations, and participating in regulatory reports, if applicable;
- Provides advice and recommendations on internal audit and implements improvements, where required;
- Analyzes and interprets new accounting standards and guidelines to assess possible repercussions within the accounting activities and financial reports;
- Explains difficult or complex issues and—in a way that promotes mutual respect—demonstrating tact and diplomacy to ensure understanding of the issues and solutions;
- Sees beyond the data received to examine and analyze the results from the business areas with the purpose of meeting financial reporting requirements and being willing to challenge others if necessary;
- Coordinates the team's activities to ensure that accounting tasks are performed within the required timeframes;
- Resolves compliance issues regarding accounting rules;
- Reviews and recommends improvements to accounting processes;
- Responds to questions from management in a timely manner;
- Participates in audit activities by providing the necessary information and preparing the requested documents;
- Monitors and records financial transactions in accordance with corporate policies and regulations;
- Examines and recommends modifications to existing accounting procedures; and
- Performs other related tasks.

Requirements

- Undergraduate degree in Business Administration, Accounting, Finance, or Commerce;
- CPA Designation or equivalent;

- Five (5) years of experience in operational, accounting, or financial analysis;
- Experience in auditing financial transactions (an asset);
- Bilingualism is essential (French and English);
- Excellent knowledge of the MS Office suite, including the manipulation of files with macros and pivot tables in Excel;
- Knowledge of the Acomba (an asset).

Profile

- High level of accuracy, attention to detail and technical fluency;
- Ability to prepare and present complex quantitative and qualitative financial analyses in a clear and concise manner;
- Excellent written and verbal communication and interpersonal skills in both official languages;
- Ability to handle conflicting demands and prioritize tasks.
- Ability to work under pressure and within tight deadlines in a fast-paced and continuously changing work environment;
- Possess good initiative and a proactive approach to daily tasks;
- Methodical, precise, and detail-oriented;
- Punctuality and reliability;
- Versatility, rigour and autonomy;
- Demonstrated affinity for the values of the Nordik Group
- Positive and professional attitude; capable of working independently as well as being part of a dynamic team
- Ability to manage several tasks and projects at the same time;
- Tolerance to ambiguity and stress;
- Capable of adapting quickly to changes and rapid evolution.

Salary

Based on the pay scale and benefits in effect at the Nordik Group.

Work schedule

Monday to Friday. Occasional evenings and weekends.

To apply

Please fill in the I-Recruitment job application questionnaire on our Careers page.

In this document, the masculine gender is used to lighten the text and is meant to be inclusive and used for both men and women.